Important Anaphylaxis Notice

We have students who are at risk of severe allergic reaction to some food items. This condition is potentially life threatening. Please do not send nut-based products to school with your child's recess or lunch. Products include peanut butter, Nutella, sesame seed, loose nuts, muesli, nut or chocolate bars.

Dear Parents

I would like to congratulate all our swimmers who competed at last week's Zone Swimming Carnival. They all performed very well and Thomas S, Lara F and Tiana S have been selected in the Newcastle Zone Team to compete in the Regional Carnival. Well done!

The Tell Them From Me student feedback survey

I am delighted that this term, our school, like many others in the state, will participate in a Department of Education and Communities initiative: the Tell Them From Me student feedback survey. The survey aims to help improve student learning outcomes and measures factors that are known to affect academic achievement and other student outcomes. The focus of the NSW-wide survey is on student wellbeing, engagement and effective teaching practices.


The survey is a great opportunity for our students to provide our school with valuable and quick feedback on what they think about school life, how engaged they are with school and the different ways that teachers interact with them. Schools in Australia and around the world have used the Tell Them From Me survey to help improve how they do things at school.

I want to assure you that the survey is confidential and school staff will not be able to identify individual students from their responses. The survey is conducted online and will typically take less than 30 minutes to complete. It will be administered during school hours between 9 March and 2 April. Participating in the survey is entirely voluntary.

A consent form and FAQs for parents/carers about the survey is being sent home with students. If you do not want your child or children to participate, please return the form to school by Friday 6 March. Copies of the form and FAQs are available from the website above.
Tell Them From Me Student Feedback Survey

If you **do not want** your child to participate in the student feedback survey, please sign this form and return it to school by **Friday 6 March 2015**.

I (print name) .............................................................. **DO NOT** give consent

for my child/children (print name/s) ..............................................................

of class/es ................................. to participate in the *Tell Them From Me student feedback survey*.

Signed................................. Date..............................

ANZAC Day Memorial
This year will be the 100th anniversary of the landing at Gallipoli. This event is seen as one of the defining moments in the formation of our identity and is something that is remembered every year. I have been collecting memorabilia to create a permanent display at the school so that children will always be reminded of the courage and sacrifice of our soldiers and also that we should do all we can to make sure a war like this never happens again. To make this display relevant to our students, I would like to include a list of family members who have lost their lives defending our country and also a list of members who fought in the wars. For each soldier I would like a name, photo and some brief details (war fought in, decorations, married, etc.). From this information I will create a mounted frame to go on display (probably A5 size). I need your help getting this information to me as soon as possible as 25 April is not far away now.

The school students, with the help of Mrs Wills, have been working on the mural which will be ready for unveiling at our school ANZAC Day service to be held on Friday 24 April.

Safely Dropping Off and Picking Up Your Children!
We all have to be so careful and patient when dropping off and picking up the children. Please follow the road rules and don’t forget that the staff car parks are for staff only!

The ‘Kiss and Drive’ drop-off points are just that, drop-off points. Please do not leave your car and walk your child into the school. Other parents want to use the drop-off points. You can only park for no longer than 5 minutes when the parking restrictions are in place and you must be with your car! Our children are far too precious and accidents can so easily happen. You might consider parking in an unrestricted zone and walking to school or going 1 km down the road to turn around?

I would ask you all to please take special care and obey the road rules during this time!

Skoolbag!
Our school also uses the Skoolbag ‘app’ to communicate with parents. The ‘app’ is a free download. The school uses Skoolbag to enhance our communication and will include alerts, events, newsletters, etc. Please refer to the document attached to this Noticeboard.

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Our advertisers support our school but please be aware that advertisements appearing in Noticeboard are not an endorsement by the school.
**Important Reminder - Working with Children Check**

In 2014 new Government laws were introduced requiring all volunteers at school to complete a ‘Working with Children Check – Declaration for Volunteers and Contractors’. These checks are completed at school and kept on file.

What do you need to do?
- If you filled in your form last year, you **do not** have to do it again.
- Fill in the form (a copy is attached to this Noticeboard and copies will be available in the classrooms and front office).
- Bring to the school office your 100 point Proof of Identity (see ‘Appendix 6’ attached) to be verified, signed and filed. Office staff must sight the original of the documents.

Before working in the classrooms **ALL** parents must first sign in at the front office, take and display a ‘visitors’ lanyard and sign out when they are leaving the school. **NB this also includes all workers in the canteen.** The visitors passes are not required if you are dropping off or picking up your children.

Please start filling in your ‘Working with Children Check’. They need to be completed and filed at the school office by Friday 20 March.

**Morning Art Classes - Reminder**

The before school art lessons started last Monday. There are still some spaces so if you would like your child to be involved in these lessons. I have attached an information sheet that outlines what is involved, costs, etc. The lesson starts at 8.00am and is held in the school’s Art Studio (old hall).

**Stage One Awards:** Max J, Claye F, Sienna W, Alexandra A, Keira M, Riley H, Kane L, Delphi R, Riley M, Andrew C, Billie T, Joshua de R

**Stage Two Awards:** Jacob A, Ayla L, Jessica V, Dylan M, Lucia S, Alice R, Hannah S, Ethan T, Madeleine S, Jasper P, Jack N

**Stage Three Awards:** Lewis M, Will H, Ava W, William T, Brielle P, Aynslee L, Max B

**Happy Birthday to:** Zoe V, Marcus F, Noah S, Luke M

Enjoy your week.

Principal

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**From the Office...**

**HAVE YOU RECEIVED:**

- A green note requesting payment of textbooks for your child (sent home Wednesday, 25 February). Payment is requested by Friday, 20 March 2015.
- An envelope containing a form/forms listing personal information for your child/children. Please return to school office as soon as possible.
- Band and Choir members – information regarding the Music Camp (16 – 18 March). Note and money due at the school office by Wednesday, 11 March 2015.
PARENTS PLEASE NOTE: ANNUAL STUDENT & FAMILY DETAILS UPDATE OF INFORMATION

Thank you to those parents who have returned the form for their child to update personal information such as address details, parent contact details, emergency contact details, doctors contact details and medical information.

We are asking parents to please alter any information on the form previously sent home to parents that needs to be changed, sign and date the form, and return to the school office as soon as possible. Even if there are no alterations to be made, we are asking parents to sign and date the form, and return to the school office as soon as possible.

Should your child have a medical condition which is not listed on the form, please contact the school office as soon as possible to provide details. It is essential that all medical conditions are noted to overcome the need to for you to provide this information on every permission note throughout the year.

Please note: It is a parent’s responsibility to notify the school of any changes in their child’s medical condition.

TEXTBOOKS

Last week all students bought home to parents a letter requesting payment for the textbooks they have been issued with and are currently using in classrooms. Prompt payment for textbooks would be appreciated. Payment for textbooks can be made at the school office by cash, cheque or visa/mastercard. Payment is requested by Friday, 20 March 2015.

NOTICEBOARD BY EMAIL

Would you like to receive the weekly newsletter by email? We have the option for parents to receive the newsletter each week direct by email. This will ensure that parents receive the newsletter and have the added benefit of reducing the amount of paper used in its production. We will not be providing a paper copy of the newsletter to families who have one emailed to them. For those families without internet access, a hard copy of the newsletter will be provided for you. If you would like to receive the weekly newsletter by email, would you either:

➢ Email the school and type “newsletter” in the subject line. We will then assume that you would like the newsletter emailed direct to you and we will also then have the email address to forward it to. All email address will be BCC when Noticeboard is sent, so you can be assured that we will not be sharing your email address with others. If your email address should change, it will be your responsibility to notify the school office.
➢ Complete the tear off slip located in this newsletter. Please ensure that your email address is complete.

ALL FAMILIES WHO RECEIVED THEIR NOTICEBOARD BY EMAIL LAST YEAR WILL CONTINUE TO DO SO FROM NEXT WEEK AND DO NOT HAVE TO SUBMIT A NEW FORM. ALL NEW FAMILIES WHO RETURN THE FORM WILL RECEIVE THEIR NOTICEBOARD BY EMAIL FROM THE FOLLOWING TUESDAY.

MOSQUITOES

At the moment mosquitoes are quite prevalent within our school grounds. It is recommended that students apply insect repellent prior to coming to school.
PARENTS PLEASE BE AWARE:

The school office has been advised of a few cases of school sores within the school community. School sores are highly contagious and can easily be transmitted by skin contact. Should your child be affected, please seek medical advice. If school sores are being treated and are completely covered by clean dressings, students are able to come to school.

The school office has also been notified this year of a number of cases of head lice throughout different classes. Please be vigilant and regularly check your child/children’s hair. Should you find any signs of head lice, please have your child/children’s hair treated before sending them to school.

VOLUNTEER ETHICS TEACHER NEEDED FOR KINDERGARTEN

Ethics classes have now commenced for those children whose families have made that selection in Stage 1, 2 and 3. We currently have two excellent volunteers at our school delivering these classes but we need another volunteer to cover the Kindergarten children. The classes for Kindergarten run on Wednesday afternoons at 2.55pm for half an hour. All training is provided by Primary Ethics, which is the organisation approved by the Department of Education and Communities to deliver the syllabus for these classes. If you or someone you know is interested in volunteering for this role you can find more information regarding what is involved on the website: primaryethics.com.au.

Until we have found and trained another volunteer, those children who have selected ethics in Kindergarten will complete a 'values booklet' provided by the school during SRE time.

From the Teachers...

Follow us on Twitter @MerewetherHtsPS

CROSS COUNTRY

Our school Cross Country carnival will be held at school on Friday, 6 March 2015. Students need to be at school for the bell at 8.50 am.

Students are permitted to run in a t-shirt, hopefully in their house colour, with the understanding their school sports polo shirt must be changed into after the carnival. Please apply blockout and mossie repellent at home prior to coming to school. Please ensure your child brings plenty of water to drink before and after competing in the carnival.

Kindy and Year 1 students will be walking the course during their sports time on Thursday, 5 March and will not be racing on Friday, 6 March.

Parents are welcome to come along. We hope the events will be finished by 11.25 am.

A M- Co-ordinator

Our advertisers support our school but please be aware that advertisements appearing in Noticeboard are not an endorsement by the school.
BAND NEWS

If your child is interested in learning to play an instrument and joining the school band, we currently have flutes, clarinets, trombones and trumpets available.

M G - Band Coordinator

BOOK CLUB

Book Club is being sent home today. If you wish to order items from Book Club for your child please return the order and payment to the school before Friday, 13 March.

STARSTRUCK

Dear MHPS families,

To offer our students the wonderful opportunity of Star Struck we are doing a Chocolate Fundraising Drive. If you think you could help our Star Struck students by selling a box of chocolates, please indicate below before we place the Chocolate Box order.

L McC, K D and K N – Coordinators

Family Name: ____________________________ Child’s class:_______________________

I would like to sell _____ boxes of chocolates.

Parent Signature: _______________________

From the Parents...

EASTER EGG DONATIONS

Time again for the Easter Bunny, Easter egg hunts and hot cross buns. Time again for us to dig deep to donate Easter Eggs for our elderly friends at Carpenter Court. It has become a tradition over the years to donate to this worthy cause. The old people look forward to it, along with our singing at Christmas.

We always have plenty of eggs donated and will have a raffle for the P & C. This raffle will be drawn on Thursday, 2 April at our Easter Hat Parade.

Raffle tickets will be sent home soon. They are being sold for $1.00 each and will also be available for sale on the day. The tickets and money need to be returned to the office prior to the event. We are also asking for all unsold tickets to be returned as well as they will be sold on the day.

So, we are asking if this week could be your time to buy that extra Easter Egg and send it along to school.
Canteen Roster

Wednesday 4/3/15 Alex V, Volunteer Needed
Thursday 5/3/15 Michelle H, Kathryn R
Friday 6/3/15 Alison L, Kath N
Monday 9/3/15 Kylee P, Volunteer Needed
Tuesday 10/3/15 CANTEEN CLOSED

Wednesday 11/3/15 Kelly T, Nat W
Thursday 12/3/15 Reanna S, Tracee S
Friday 13/3/15 Julie R, Kris O’D, Ruth D
Monday 16/3/15 Meg S, Volunteer Needed
Tuesday 17/3/15 CANTEEN CLOSED

Could all volunteers please pay their $2.00 fee to cover insurance fees next time you are working in the canteen. Thanks.

Canteen Roster Vacancies 2015 Term 1

Below is a list of days where help is needed in the Canteen. If you are able to help out on any of these days please contact Kim in the Canteen. Any help you can give would be appreciated.
Thanks.

Week 6: Wednesday 4/3/15 9.30 am – 2.15 pm
Week 7: Monday 9/3/15 9.30 am – 2.15 pm
Week 8: Monday 16/3/15 9.30 am – 2.15 pm
Week 9: Monday 23/3/15 9.30 am – 2.15 pm
Week 10: Monday 30/3/15 9.30 am – 2.15 pm
Thursday 2/4/14 9.30 am – 2.15 pm
Thursday 2/4/14 9.30 am – 2.15 pm

Clothing Pool

The clothing pool is opened every Tuesday from 9am - 9.30am. The clothing pool does not carry a float so correct money is appreciated. Cash or cheque is accepted. Cheques should be made payable to MHPS P & C. Sorry we do not have EFTPOS facilities.

The roster for the clothing pool is as follows:

10 March: Sharron
17 March: Caseylee
24 March: Michelle
31 March: Toni

Please note: Winter jackets are now in stock in all sizes. All pre-orders have been filled and sent home with students. If we do sell out of any sizes, another order should be received in mid-March.
SCHOOL BANKING UPDATE

2015 Banking Rewards ...
Look what you can choose from with just 10 Dollarmite tokens:

<table>
<thead>
<tr>
<th>New rewards in 2015</th>
<th>Prior year rewards (very limited stock)</th>
</tr>
</thead>
<tbody>
<tr>
<td>• ET DVD</td>
<td>• Projector Cup</td>
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<tr>
<td>• Planet Handball</td>
<td>• Sea Streamers</td>
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<tr>
<td></td>
<td>• Shark Key Ring</td>
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<td>• Scented Pencils</td>
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<td></td>
<td>• Head Phones</td>
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<tr>
<td></td>
<td>• Wallet</td>
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<td></td>
<td>• Knuckles game</td>
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Please remember that all reward items are available on a "whilst stocks last" basis.
Tokens redeemed must be your own. You are not permitted to pool tokens with friends or siblings.

Win a holiday to Disneyland!
Every student who makes 25 or more deposits at our school this year will be automatically entered into a national competition to win an amazing holiday to Disneyland. The prize includes five nights at a Disneyland hotel, a three day pass to Disneyland and $2,000 in spending money.

Thank you for supporting the school banking program

From the Community...

Westpac Helicopter Service Annual Charity Ball: Tickets are now on sale for a fantastic night of fine dining and entertainment. Seats are limited, so book early to avoid missing out. For more information please go to www.rescuehelicopter.com.au/events/central-coast-ball-2015

Young People’s Theatre Newcastle Inc. present “Beauty and the Beast” at The Young People’s Theatre, cnr Lindsay and Lawson Streets, Hamilton from 6 April – 23 May 2015. Tickets are $17.50 each ($20 for opening night, Wednesday, 8 April). Discounts available for group bookings. YPT box Office House: Saturday 9 am – 1 pm. Phone: 49615345. Fax: 49610340. Email: ypt@ypt.org.au
Merewether Heights
Primary Children’s Art Classes

To the Parents and Carers of all students attending Merewether Heights Primary

My name is Melisah May. I am an Artist and Teacher and I will be running art classes from 8am - 9am on Monday morning in the school’s art studio in 2015.

I am a qualified Art Teacher and have been teaching Art and photography for over 6 years. I have had experience running art workshops for primary school aged students and I have been lucky enough to turn my passion for teaching creative skills to children into a career.

I operate an Art Studio in the Hunter St Mall where I run courses, workshops, and hold creative based events, as well as regular kids’ art and craft sessions during school holidays.

Merewether Heights students have a fantastic advantage to have these art sessions available to them at school; a great opportunity for them to start their school day creatively, focused, and ready to learn!

The sessions are 1 hour and include an art smock and all materials – children do not need to bring a thing. Cost is just $20 per class, or book a 10 week term for $180 per child.

Please do not hesitate to email me if you have any questions, or would like to book your child in. Please contact the school, or myself directly, at: contact@melisahmayillustration.com
I hope to hear from you soon!
The simplest way

...to make lunch healthy.

It takes no more time to pack a healthy lunch than an unhealthy one – and lunch boxes are a great time to give your kids fruit and veg!

- add vegie sticks - like carrot, capsicum and celery - every day
- cut fruit into small pieces, kids are more likely to eat small pieces of food
- squeeze lemon juice over cut apple to prevent it from going brown
- pack a wholegrain sandwich and a reduced-fat yoghurt
- choose water over juice – it’s healthier and cheaper
- always add an ice brick in summer to keep your kids’ lunch cool.

Remember: pack fruit + veg every day!

For more information visit
www.eatittobeatit.com.au
or join us at facebook.com/eatittobeatit
CREDIT CARD PAYMENT
Merewether Heights Public School
The School will accept VISA and MasterCard payments Only

Student Name: ____________________________________________ Class: ____________
Amount: __________________ For: __________________________________________________________________

☐ MasterCard     ☐ VISA

Cardholders Name: ______________________________________ Phone: ________________
Card Number: _______ _______ _______ _______
CCV Number: _______       Expiry Date: _______/__________
Signature of Cardholder: _____________________________ Date: ____________

NOTICEBOARD BY EMAIL

I wish to receive the Noticeboard via Email. I understand that I will no longer receive a hard copy.

Name of eldest child and class (please print clearly)

Name: ___________________________________________________________ Class: ____________

Email address ________________________________________________________________
(please print clearly)

Parent Signature: __________________________ Telephone No ________________
Skoolbag now does email!

Introducing Skoolmail, a new tool that enables parents/students to subscribe to receive email from the school.

Schools love the ability to send free push messages to the Smartphones and Tablets of parents/students.

Now they can email them as well.

Skoolmail enables your school to email ANYTHING straight from the Skoolbag Admin Console.

Your school can Email:
✓ Newsletters
✓ Permission Notes
✓ Reminders
✓ Cancellations
✓ Any Document
✓ Videos
✓ Links
✓ Photo Galleries
✓ Google Maps

The great news is that you get Skoolmail FREE with your Skoolbag Subscription.
So now is the time to get Skoolbag for your school – it’s better than ever.

Order or trial Skoolbag at www.skoolbag.com.au or call 1300 661 031

ABN 88 116 810 676
To opt out from future Skoolbag fax promotions contact info@skoolbag.com.au or fax your number to
fax 02 4961 0199 School Name: Fax Number:
Working with Children Check - Declaration for volunteers and contractors (other than contractors in the Assisted School Travel Program)

1. Subject to section 2 below, this declaration is to be completed by (i) volunteers who will have direct contact with children; and (ii) contractors (other than contractors in the Assisted School Travel Program) who will have direct contact with children in the provision of administrative, clerical or maintenance services or other ancillary services, however the work will not ordinarily involve contact with children for extended periods.

Once the person has completed and provided this declaration, along with Proof of Identity that meets the 100-point check (Appendix 6), the person can commence engagement as a volunteer or contractor. The completed declaration and Proof of Identity are to be filed in secure storage by the area engaging the volunteer or contractor.

2. This declaration does not apply to:

(i) volunteers and contractors who will provide personal care services to children with disabilities involving intimate contact with those children (such as assistance with toileting, bathing or dressing), or mentoring services as part of a formal mentoring program provided by a government or non-government agency who will be required to obtain a Working With Children Check (WWCC) Clearance Number (as issued by the NSW Children’s Guardian) as a condition of engagement. If they do not have this yet, they must apply to obtain this from the NSW Children’s Guardian (per Appendix 4: Information sheet for applicants).

(ii) contractors in the Assisted School Travel Program, and all other contractors whose work will ordinarily involve direct contact with children for extended periods – these contractors will be required to have a WWCC Clearance Number as a condition of engagement.*

*Note: Transitional provisions apply to existing volunteers and contractors (i.e. those engaged as a volunteer or contractor, or placed on a volunteer or contractor engagement list, immediately prior to 15 June 2013). Refer to Appendix 9: Transitional arrangements for existing child-related workers.

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<th>Gender</th>
<th>Place of birth (City, State &amp; Country)</th>
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State

Postcode

Work title

Work location:

Please provide the details of the approved documents according to the 100 point Proof of Identity check

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<thead>
<tr>
<th>Document Name</th>
<th>Issuing Agency</th>
<th>Reference number</th>
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Appendix 5 - 15 June 2013
Appendix 5

It is an offence for a disqualified person as defined in section 18 of the Child Protection (Working with Children) Act 2012 to undertake or remain in child-related employment. Without limiting the application of section 18 of the Act, this includes persons who have been convicted of the following offences (including equivalent offences in other states):

- murder of a child;
- manslaughter of a child (other than as a result of a motor vehicle accident);
- an offence involving intentional wounding or causing grievous bodily harm to a child by an adult who is more than 3 years older than the victim;
- the common law offence of rape or attempted rape;
- an offence under the Crimes Act 1900 relating to sexual assault, aggravated sexual assault, aggravated sexual assault in company, assault with intent to have sexual intercourse, indecent assault, aggravated indecent assault, or the attempt to commit any of these offences;
- an offence under the Crimes Act 1900 relating to sexual intercourse-child under 10, Attempting, or assaulting with intent, to have sexual intercourse with child under 10, Sexual intercourse-child between 10 and 16, Attempting, or assaulting with intent, to have sexual intercourse with child between 10 and 16, Persistent sexual abuse of a child, Procuring or grooming child under 16 for unlawful sexual activity, Sexual offences-cognitive impairment, Sexual intercourse with child between 16 and 18 under special care;
- an offence under the Crimes Act 1900 relating to incest, incest attempts, bestiality;
- an offence under the Crimes Act 1900 relating to Sexual assault by forced self-manipulation, Causing sexual servitude, Conduct of business involving sexual servitude;
- kidnapping unless the offender is or has been the child’s parent or carer;
- an offence under the Crimes Act 1900 relating to Promoting or engaging in acts of child prostitution, Obtaining benefit from child prostitution, Premises not to be used for child prostitution, Production, dissemination or possession of child abuse material;
- an offence under the Crimes Act 1900 relating to Injuries to child at time of birth, Abandoning or exposing a child under 7 years;
- an offence under the Crimes Act 1900 relating to Voyeurism, Filming a person engaged in private act, Filming a person’s private parts;
- an offence under the Crimes Act 1900 relating to Installing device to facilitate observation or filming;
- an offence under the Criminal Code of the Commonwealth relating to Sexual intercourse with child outside Australia, Aggravated offence-child with mental impairment or under care, supervision or authority of defendant, Persistent sexual abuse of child outside Australia;
- an offence under the Criminal Code of the Commonwealth including Procuring child to engage in sexual activity outside Australia, “Grooming” child to engage in sexual activity outside Australia;
- an offence under the Criminal Code of the Commonwealth relating to Sexual servitude offences against a child;
- an offence under the Criminal Code of the Commonwealth relating to Using a postal or similar service for child pornography material; or
- attempt, conspiracy or incitement to commit the above offences.

Declaration

I declare that I am not a disqualified person within the meaning of section 18 of the Child Protection (Working with Children) Act 2012.

I am aware that providing false or misleading information in this document may lead to the following:

- the Department withdrawing any offer of engagement that it has made to me; or
- the Department terminating my engagement; and
- the Department considering any false or misleading information I provide, when considering any future applications by me for employment or engagement.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
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Appendix 5 - 15 June 2013

Our advertisers support our school but please be aware that advertisements appearing in Noticeboard are not an endorsement by the school.
Proof of Identity

NOTES:

1. All persons who are employed or engaged in child-related work are required to provide Proof of Identity that meets the 100-point check. This document sets out the documents that may be provided, including the value of each document.

2. Other than Special Categories 4 and 5 provided below, the 100 points proof of identity documents must include ONE Category 1 document; or at least ONE Category 2 document containing a photograph. Collectively, these documents must, as a minimum, also provide evidence of the person’s date of birth and signature.

3. If a name used in one document is different from that shown on the other documents provided, evidence of the name change is to be provided (for example, Marriage or Change of Name Certificate, or divorce papers issued by the Family Court). These documents DO NOT count towards the 100 points.

4. All original documents must be sighted and certified by the relevant hiring manager or human resources/recruiting area. Alternatively, certified copies may be provided, as certified by a Justice of the Peace or a legal practitioner with a current practising certificate.

The suitable wording for certification of the copy would be: "I certify this is a true and unaltered copy of the original".

The certification statement is to be written on the copy and then signed by the officer. In addition, the person must print their name and position.

**Category 1 – 70 points**
(Only ONE form of identification accepted from this category.)

- Birth Certificate/Birth Extract
- Australian Passport (Current, or expired within the previous two years, but not cancelled)
- Australian Citizenship Certificate
- International Passport (Current, or expired within the previous two years, but not cancelled)
- Other document of identity having same characteristics as a passport e.g. diplomatic/refugee (Photo or Signature)

**Category 2 – 40 points**
(More than one of the following documents may be counted. The initial document will score 40 points, and any additional documents will be awarded 25 points each.)

- Current Licence or Permit (Government Issued)
- Working With Children/Teachers Registration Card
- ASIC/MSIC Card
- Public Employee Photo ID Card (Government Issued)
- Department of Veterans’ Affairs Card
- Centrelink Pensioner Concession Card or Health Care Card
- Current Tertiary Education Institution Photo ID
- Reference from a Doctor (must have known the applicant for a period of at least 12 months)
Proof of Identity

Category 3 – 25 points
(More than one of the following documents may be counted; each will score 25 points.)

- Foreign/International Driver’s Licence
- Proof of Age Card (Government Issued)
- Medicare Card/Private Health Care Card
- Council Rates Notice
- Property Lease/Rental Agreement
- Property Insurance Papers
- Tax Declaration
- Superannuation Statement
- Seniors Card
- Electoral Roll Registration
- Motor Vehicle Registration or Insurance Documents
- Professional or Trade Association Card

To use more than one of the following documents, they must be from different organisations:

- Utility Bills (e.g. Telephone, Gas, Electricity, Water)
- Credit/Debit Card
- Bank Statement/Passbook

Special Category 4 – Aboriginal person or Torres Strait Islander resident in a remote area/community

The applicant will meet the 100-point requirement if the applicant is an Aboriginal person or Torres Strait Islander resident in a remote area/community, and the identity of the applicant is verified by two persons recognised as ‘Community Leaders’ of the community to which the applicant belongs.

Special Category 5 – Person under the age of 18

A child will meet the 100-point requirement if his or her identity is verified from ONE of the following:

- Birth Certificate/Birth Extract;
- Australian Passport (current, or expired within the previous two years, but not cancelled);
- Australian Citizenship certificate;
- International Passport (current, or expired within the previous two years, but not cancelled);
- Other document of identity having same characteristics as a passport eg. diplomatic/refugee (Photo or Signature); or
- A statement from an educational institution, signed by the principal or deputy principal, confirming that the child attends the institution (statement must be on the institution’s letterhead).