The Weekly Newsletter from Merewether Heights Public School

Phone: 02 4963 3192    Fax: 02 4963 3714
Web: www.merewethht-p.schools.nsw.edu.au    Email: merewethht-p.school@det.nsw.edu.au
School Security Unit – 1300 880 021

---

**Important Anaphylaxis Notice**

We have students who are at risk of severe allergic reaction to some food items. **This condition is potentially life threatening.** Please do not send nut-based products to school with your child’s recess or lunch. Products include peanut butter, Nutella, sesame seed, loose nuts, muesli, nut or chocolate bars.

---

**From the Principal...**

**Zone Swimming**

I would like to congratulate all our swimmers who represented the school at the Zone Swimming Carnival! They all performed so well, giving their very best! I would also like to thank the parents who helped so much on the day – we are so fortunate to have such an enthusiastic and supportive parent body! From this carnival Archie N, Thomas S, Ty W, Jasmine L, Lara F, Tiana S, Jack W and Liam W have all been selected to represent the Newcastle Zone at the Regional Swimming Carnival. Well done! We wish them all the best for their next big day which will be this Thursday at Maitland Pool.

**Skoolbag!**

Our school now uses the Skoolbag ‘app’ to communicate with parents. The ‘app’ is a free download. The school will be using Skoolbag to enhance our communication and will include alerts, events, newsletters, etc. Please refer to the document attached to this Noticeboard.

**51 Things to do before you turn 12**

Last week I found this interesting list on the ‘Nature Play South Australia’ website. As the title suggests it lists lots of great things to do with your children. With this beautiful autumn weather we are now experiencing maybe it is time to get outside and cross a few items off the list. Have fun doing this with your children – it will be valuable time spent with them. You will find the list attached to this Noticeboard.

---

**Noticeboard**

<table>
<thead>
<tr>
<th>Event</th>
<th>Class</th>
<th>Activity Date</th>
<th>Cost</th>
<th>Note</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hunter Regional Swimming</td>
<td></td>
<td>Thursday, 6 March</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P&amp;C Meeting – AGM</td>
<td></td>
<td>Monday, 10 March</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4H Cup Cake Day</td>
<td>K-6</td>
<td>Tuesday, 11 March</td>
<td>50c</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Selective High School Test</td>
<td></td>
<td>Thursday, 13 March</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>School Cross Country</td>
<td>2-6</td>
<td>Friday, 14 March</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Athletics Carnival</td>
<td>K-6</td>
<td>Tuesday, 18 March</td>
<td>$10.00</td>
<td>Yes</td>
<td>13 March</td>
</tr>
<tr>
<td>Harmony Day</td>
<td>K-6</td>
<td>Friday, 21 March</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Zone Cross Country</td>
<td></td>
<td>Wednesday, 26 March</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1J Cup Cake Day</td>
<td>K-6</td>
<td>Tuesday, 1 April</td>
<td>50c</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Band and Choir Camp, Glenrock</td>
<td></td>
<td>Wed, 2/4 – Friday, 4/4</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disco</td>
<td>K-6</td>
<td>Thursday, 10 April</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Easter Hat Parade</td>
<td>K-6</td>
<td>Friday, 11 April</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Woolies Goodies
Thanks to all those people who last year collected the ‘Woolies Vouchers’ for us. Here are some of the things we purchased with the vouchers:

Important Reminder - Working with Children Check
New Government laws require all volunteers at school to complete a ‘Working with Children Check – Declaration for Volunteers and Contractors’. These checks are completed at school and kept on file.

What do you need to do?
• Fill in the form (a copy is attached to this Noticeboard and copies will be available in the classrooms and front office).
• Bring to the school office your 100 point Proof of Identity (see ‘Appendix 6’ attached) to be verified, signed and filed.

Before working in the classrooms ALL parents must first sign in at the front office, take and display a ‘visitors’ lanyard and sign out when they are leaving the school. NB this also includes all workers in the canteen. The visitors passes are not required if you are dropping off or picking up your children.

Please start filling in your ‘Working with Children Check’. They need to be completed and filed at the school office by Friday 7 March.

Stage One Awards: Eden P, Tobin S, Nicholas H, Louis S, Taye H


Stage Three Awards: Hugh N, Miles H, Nicholas W, William M, Mya C, Jay K

Happy Birthday to: Alex S, Nicholas W, Zoe V, Marcus F, Noah S, Andrew C

Enjoy your week!

Steve E
Principal
ATTENTION PARENTS OF YEAR 6 STUDENTS

Today your Year 6 child will be bringing home the booklet “Moving into Year 7 in a government school in 2015”. This booklet provides information about government secondary schools and includes the Expression of Interest form for placement in Year 7, 2015. Parents of Year 6 students need to complete the Expression of Interest form to indicate your preference for the school in which you would like to enrol your child for Year 7. The Expression of Interest form needs to be returned to the school office by Friday, 21 March 2014.

HAVE YOU RECEIVED?

- Medical Information form – all students: Please complete this form and return to the school office to enable us to update medical information, family details, contact telephone numbers and emergency contact telephone numbers.
- Textbook account – all students: It would be appreciated if all textbooks could be paid for by Friday, 14 March.
- Athletics Carnival permission note – all students: please complete and return to the school office with $10.00 payment by Thursday, 13 March.
- Moving into Year 7 in a government school in 2015 booklet – Year 6 students only: please complete the Expression of Interest form and return to the school office by Friday, 21 March.

BOOK CLUB

Book Club Issue 2 is being sent home today. If you wish to order items from Book Club for your child please return the order and payment to the school before Friday, 14 March.

Would the students who have a back order for Minecraft Redstone Handbook from Bookclub issue 1 please see Mrs Yelds in the school office.

CUP CAKE DAY 4H

4H will hold its Cup Cake Day on Tuesday, 11 March 2014. Donations of cakes, slices and other goodies can be left at 4H’s classroom. (No toffees or nuts please as we have students with peanut allergies.)

Don’t forget – Cup cakes are now 50 cents each for a delicious treat. Helpers on the day would be most welcome and should come to the canteen at 10.30 am.

NOTICEBOARD BY EMAIL

Would you like to receive the weekly newsletter by email? We have the option for parents to receive the newsletter each week direct by email. This will ensure that parents receive the newsletter and have the added benefit of reducing the amount of paper used in its production. We will not be providing a paper copy of the newsletter to families who have one emailed to them. For those families without internet access, a hard copy of the newsletter will be provided for you. If you would like to receive the weekly newsletter by email, would you either:
➤ Email the school and type “newsletter” in the subject line. We will then assume that you would like the newsletter emailed direct to you and we will also then have the email address to forward it to. All email address will be BCC when Noticeboard is sent, so you can be assured that we will not be sharing your email address with others. If your email address should change, it will be your responsibility to notify the school office.
➤ Complete the tear off slip located in this newsletter. Please ensure that your email address is complete.

ALL FAMILIES WHO RECEIVED THEIR NOTICEBOARD BY EMAIL LAST YEAR WILL CONTINUE TO DO SO FROM NEXT WEEK AND DO NOT HAVE TO SUBMIT A NEW FORM. ALL NEW FAMILIES WHO RETURN THE FORM WILL RECEIVE THEIR NOTICEBOARD BY EMAIL AS FROM NEXT WEEK.

ART LESSONS

Dear Parents

My name is Hannah S. I have obtained a Bachelor of Fine Arts from the University of Newcastle in 2011 and am currently a working Artist. I will be commencing professional art lessons every Wednesday morning between 8 - 9am, beginning the 5 March. The lesson cost of $15 will cover tutorials and all required art materials. This will allow greater flexibility as well as broaden the diversity of mediums used in the children’s art works.

During the year I will focus on expanding the children’s range of knowledge of art genres which include drawing, painting, photography, sculpture and ceramics as well as further develop their technique. Every week my students are able to express themselves freely, have fun, learn and be creative allowing them to produce resolved artworks they can be proud of. My lessons will cater to all ages, everyone is welcome.

If you would like your child to participate or if you have any questions please email at hannah.simonovich@gmail.com

From the Teachers...

Follow us on Twitter @MerewetherHtsPS

From the Parents...

CLOTHING POOL

The Clothing Pool will be opened every Tuesday from 9.00 – 9.30 am. Alternatively, uniform order forms can be located at the office. Please complete and return with payment. The order will be filled on Tuesdays and sent home with your child.

Thank you - Sharron S
Our advertisers support our school but please be aware that advertisements appearing in Noticeboard are not an endorsement by the school.

**CANTEEN ROSTER**

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday</td>
<td>5/3/14</td>
<td>Kathryn N, Kelly T</td>
</tr>
<tr>
<td>Thursday</td>
<td>6/3/14</td>
<td>Reanna S, Belinda H</td>
</tr>
<tr>
<td>Friday</td>
<td>7/3/14</td>
<td>Monique T, Megan S</td>
</tr>
<tr>
<td>Monday</td>
<td>10/3/14</td>
<td>Colleen L, Siobhan F</td>
</tr>
<tr>
<td><strong>TUESDAY</strong></td>
<td>11/3/14</td>
<td>CANTEEN CLOSED</td>
</tr>
<tr>
<td>Wednesday</td>
<td>12/3/14</td>
<td>Emma K, Tracee S</td>
</tr>
<tr>
<td>Thursday</td>
<td>13/3/14</td>
<td>Nicole B, Cathy M, Brooke D</td>
</tr>
<tr>
<td>Friday</td>
<td>14/3/14</td>
<td>Kristen G, Tony H, <strong>Volunteer needed</strong></td>
</tr>
<tr>
<td>Monday</td>
<td>17/3/14</td>
<td>Alison L, Laura L</td>
</tr>
<tr>
<td><strong>TUESDAY</strong></td>
<td>18/3/14</td>
<td>CANTEEN CLOSED</td>
</tr>
</tbody>
</table>

Our online ordering system is up and running. Jump online at ouronlinecanteen.com.au for canteen news and updates.

**SUSHI DAY – Friday 14 March 2014**

You can order sushi, drink, chips etc. online by clicking on Tuesday 11 March. All orders placed for sushi day under Tuesday 11 March will be delivered to students on Friday 14 March.

You can also order at the canteen using the form in this Noticeboard. If you are ordering at the canteen, orders need to be in by Monday 10 March.

**Please note:** There is only one sushi day on Friday, 14 March, however, orders need to be added to the online order system under Tuesday, 11 March. **NO LATE ORDERS CAN BE ACCEPTED ONLINE OR AT THE CANTEEN AFTER TUESDAY, 11 MARCH.**

---

**Return Slips for Parents...**

**NOTICEBOARD BY EMAIL**

I wish to receive the Noticeboard via Email. I understand that I will no longer receive a hard copy.

**Name of eldest child and class** *(please print clearly)*

Name: ........................................................................................................... Class: .........................

**Email address** ........................................................................................................ (please print clearly)

Parent Signature: ................................................................. Telephone No .................................
SUSHI DAY – FRIDAY 14 MARCH 2014
(lunch only)

All rolls are made fresh on the day. Each roll comes with a soy sauce (soy does contain gluten). Orders and money must be in no later than **Monday, 10 March**.

**Meal Deal**: one roll, drink and chips $5.50 or sushi can be ordered individually for $3.50 each.

**Name: ...........................................................................................................**

**Class: ............**

**Roll Varieties – $3.50 each**

- Teriyaki Chicken: ............
- Poached Chicken & Avocado: ............
- Poached Chicken Lettuce & Mayo: ............
- Smoked Salmon & Lettuce: ............
- Tuna, Lettuce & Mayo: ............
- Prawn California: ............
- Vegetarian Roll:
  - carrot, lettuce, avocado, cucumber: ............

**Drinks - $1.50**

- Milk ............ Flavour........................................................................
- Juice ............ Flavour........................................................................
- OKF ............ Flavour........................................................................

**Chips - $1**

- Plain
- Honey Soy
- Grainwaves
  - sour cream and chives

**Meal Deal choice of one roll, drink and chips $5.50**
From Nature Play South Australia

51 things to do before you are 12.

1. Climb a tree
2. Sleep under the stars (even in your backyard)
3. Fall off a bike
4. Learn to swim
5. Build a cubby or a tree house
6. Find a geocache* in your neighbourhood
7. Go beach combing after a storm
8. Cook damper in a campfire
9. Go on a school camp in the bush
10. Catch a wave (start with a small one)
11. Play chasy in the rain
12. Catch a yabby in a dam (or at least have fun trying)
13. Make a water slide with builders plastic and a hose (do it on your watering day)
14. Find a cave
15. Make something with things you find
16. Play in a creek
17. Do something you're scared of
18. Watch kangaroos in the wild
19. Slide down a grass hill on cardboard
20. Yell "cooeee!" in a gorge or a valley
21. Camp on a beach
22. Build a sandcastle city
23. Skim a stone
24. Plant something and watch it grow
25. Play spotlight
26. Ride your bike on a bush trail
27. Visit an island
28. Go for a two-day hike
29. Snorkel at the beach or on a reef
30. Ride a flying fox
31. Play under a sprinkler
32. Climb a big rock
33. Play in the bush for a whole day
34. Visit a waterhole
35. Meet kids in a park and invent a game
36. Paddle a kayak
37. Dig for worms in your backyard
38. Catch a crab
39. Learn the Aboriginal names for five plants and five animals
40. Visit a national park
41. Catch a fish
42. Play on a rope swing
43. Eat bush tucker
44. Make a kite and fly it
45. Jump in a muddy puddle
46. Identify the birds in your backyard
47. Go abseiling
48. Catch a tadpole (and release it)
49. Make a mud pie
50. Find a lake, puddle, pond etc and use a magnifying glass to spot the living creatures in it
51. Play beach cricket
Skoolbag is a mobile App for your school to communicate directly to both parents and students. It works through both smart phones and smart devices (such as iPads and Android Tablets). Ideal for:

- School, free push notification alerts
- School events
- School newsletters
- School documents
- School RSS feeds
- School social media (Facebook, Twitter)

**How To Install Skoolbag On Your Smartphone**

**iPhone & iPad Users**

1. Click the “App Store” icon on your Apple device.
2. Type your school name in the search, using suburb name will help.
3. If iPhone, you will see your school appear, click “Free” then “install”.
4. If iPad, change the drop list to “iPhone Apps”, your school will then be visible, click “Free” then “install”.
5. When installed click “Open”.
6. Select “OK” to receive push notifications, when asked.
7. Click the “More” button on the bottom right of the App, then “Setup”.
8. Toggle on the Push Categories that are applicable for you.

**Android Users**

You must first have signed up with a Google Account before installing the app.

1. Click the “Play Store” button on your Android Device
2. Click the magnifying glass icon at the top and type in your school name, using suburb name will help.
3. Click the school name when it appears in the search.
4. Click the “Install” button.
5. Click “Accept” for various permissions (please note, we do not modify any of your personal data on your device).
6. Click “Open” when installed.
7. Click the “More” button on the bottom right of the App, then “Setup”.
8. Toggle on the Push Categories that are applicable for you.

Don’t forget to like us on Facebook! Like

Find out more at www.skoolbag.com.au
CREDIT CARD PAYMENT
Merewether Heights Public School
The School will accept VISA and MasterCard payments Only

Student Name: ___________________________ Class: ______________
Amount: ____________________ For: ________________________________
□ MasterCard □ VISA

Cardholders Name: ___________________________ Phone: __________________
Card Number: ___________ ___________ ___________ ___________
CCV Number: ___________ Expiry Date: ___________ / ___________
Signature of Cardholder: ___________________________ Date: ___________

A workshop you won't want to miss
Style isn't a dress size
Inspiring, exciting and fun
Hosted by Lisa Mills. Special guest Sam Woods of Vibrant Concepts

PLUS...
- enjoy some of Lisa's amazing sweet treats and a glass of bubbles!

“Style is a woman who has found her inner beauty and learnt how to portray it to the outside world with confidence.”
- Sam Woods
- The go-to girl for style for women with real bodies

- WHEN: Friday 14th March
- WHERE: 4 Crown Street, Newcastle (top floor of Frontline Hobbies on Hunter Street)
- TIME: 6pm - 8pm
- COST: $50 a ticket (includes champagne on arrival, sweet treats plus goodie bag)
- RSVP: By Monday 10th March
- TO BOOK: www.fybookings.com/26176

This event is limited to 30 lucky women so grab your girlfriends and make a night of it!
MEREWETHER HEIGHTS PROPERTY REPORT
SUMMER 2014

Last year we saw an amazing jump in capital growth, in fact over 20% was recorded between mid 2012 and now, and it looks like this will continue throughout the year. With interest rates remaining low and demand exceeding supply, buyer interest is very high across all price ranges!

The current Medium price for Merewether Heights rose from $650.000 in July 2012 to $813.000 as of January this year.

You might be very surprised at what your home may be worth in today’s market.

DID YOU KNOW!

The size of Merewether Heights is approximately 1 square kilometer.

The population of Merewether Heights in 2006 was 1,373 people. By 2011 the population was 1,434 showing a population growth of 4% in the area during that time.

The predominant age group in Merewether Heights is 0-14 years.

Households in Merewether Heights are primarily couples with children.

In 2006, 86.8% of the homes in Merewether Heights were owner-occupied compared with 88.7% in 2011.

Thanks for reading and here’s to a very prosperous 2014.

If you have any questions with Buying or Selling, just tap me on the shoulder or call me on 0422 133 084.

Dean Pinter
Sales Associate
PRD Nationwide Newcastle
### Working with Children Check - Declaration for volunteers and contractors (other than contractors in the Assisted School Travel Program)

1. Subject to section 2 below, this declaration is to be completed by (i) volunteers who will have direct contact with children; and (ii) contractors (other than contractors in the Assisted School Travel Program) who will have direct contact with children in the provision of administrative, clerical or maintenance services or other ancillary services, however the work will not ordinarily involve contact with children for extended periods.

   Once the person has completed and provided this declaration, along with Proof of Identity that meets the 100-point check (Appendix 6), the person can commence engagement as a volunteer or contractor. The completed declaration and Proof of Identity are to be filed in secure storage by the area engaging the volunteer or contractor.

2. This declaration does **not** apply to:

   (i) volunteers and contractors who will provide personal care services to children with disabilities involving intimate contact with those children (such as assistance with toileting, bathing or dressing), or mentoring services as part of a formal mentoring program provided by a government or non-government agency – who will be required to obtain a Working With Children Check (WWCC) Clearance Number (as issued by the NSW Children’s Guardian) as a condition of engagement. If they do not have this yet, they must apply to obtain this from the NSW Children’s Guardian (per Appendix 6: Information sheet for applicants).

   (ii) contractors in the Assisted School Travel Program, and all other contractors whose work will ordinarily involve direct contact with children for extended periods – these contractors will be required to have a WWCC Clearance Number as a condition of engagement.*

   *Note: Transitional provisions apply to existing volunteers and contractors (i.e. those engaged as a volunteer or contractor, or placed on a volunteer or contractor engagement list, immediately prior to 15 June 2013). Refer to Appendix 8: Transitional arrangements for existing child-related workers.

<table>
<thead>
<tr>
<th>Surname</th>
<th>First Name</th>
<th>Middle Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other names/aliases (include all names or aliases used currently or in the past)</th>
<th>Gender</th>
<th>Male</th>
<th>Female</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date of birth (DD/MM/YYYY)</th>
<th>Place of birth (City, State &amp; Country)</th>
<th>Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address (Number, Street, Suburb/City)</th>
<th>State</th>
<th>Postcode</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Work title</th>
<th>Work location:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please provide the details of the approved documents according to the 100 point Proof of Identity check

<table>
<thead>
<tr>
<th>Document Name</th>
<th>Issuing Agency</th>
<th>Reference number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Appendix 5

It is an offence for a disqualified person as defined in section 18 of the Child Protection (Working with Children) Act 2012 to undertake or remain in child-related employment. Without limiting the application of section 18 of the Act, this includes persons who have been convicted of the following offences (including equivalent offences in other states):

- murder of a child;
- manslaughter of a child (other than as a result of a motor vehicle accident);
- an offence involving intentional wounding or causing grievous bodily harm to a child by an adult who is more than 3 years older than the victim;
- the common law offence of rape or attempted rape;
- an offence under the Crimes Act 1900 relating to sexual assault, aggravated sexual assault, aggravated sexual assault in company, assault with intent to have sexual intercourse, indecent assault, aggravated indecent assault, or the attempt to commit any of these offences;
- an offence under the Crimes Act 1900 relating to sexual intercourse-child under 10, Attempting, or assaulting with intent, to have sexual intercourse with child under 10, Sexual intercourse-child between 10 and 16, Attempting, or assaulting with intent, to have sexual intercourse with child between 10 and 16, Persistent sexual abuse of a child, Procuring or grooming child under 16 for unlawful sexual activity, Sexual offences-cognitive impairment, Sexual intercourse with child between 16 and 18 under special care;
- an offence under the Crimes Act 1900 relating to incest, incest attempts, bestiality;
- an offence under the Crimes Act 1900 relating to Sexual assault by forced self-manipulation, Causing sexual servitude, Conduct of business involving sexual servitude;
- kidnapping unless the offender is or has been the child’s parent or carer;
- an offence under the Crimes Act 1900 relating to Promoting or engaging in acts of child prostitution, Obtaining benefit from child prostitution, Premises not to be used for child prostitution, Production, dissemination or possession of child abuse material;
- an offence under the Crimes Act 1900 relating to Injuries to child at time of birth, Abandoning or exposing a child under 7 years;
- an offence under the Crimes Act 1900 relating to Voyeurism, Filming a person engaged in private act, Filming a person’s private parts;
- an offence under the Crimes Act 1900 relating to Installing device to facilitate observation or filming
- an offence under the Criminal Code of the Commonwealth relating to Sexual intercourse with child outside Australia, Aggravated offence—child with mental impairment or under care, supervision or authority of defendant, Persistent sexual abuse of child outside Australia;
- an offence under the Criminal Code of the Commonwealth including Procuring child to engage in sexual activity outside Australia, "Grooming" child to engage in sexual activity outside Australia;
- an offence under the Criminal Code of the Commonwealth relating to Sexual servitude offences against a child;
- an offence under the Criminal Code of the Commonwealth relating to Using a postal or similar service for child pornography material; or
- attempt, conspiracy or incitement to commit the above offences.

Declaration

I declare that I am not a disqualified person within the meaning of section 18 of the Child Protection (Working with Children) Act 2012.

I am aware that providing false or misleading information in this document may lead to the following:

- the Department withdrawing any offer of engagement that it has made to me; or
- the Department terminating my engagement; and
- the Department considering any false or misleading information I provide, when considering any future applications by me for employment or engagement.

Signature

Date

15 June 2013
Appendix 6

Proof of Identity

NOTES:

1. All persons who are employed or engaged in child-related work are required to provide Proof of Identity that meets the 100-point check. This document sets out the documents that may be provided, including the value of each document.

2. Other than Special Categories 4 and 5 provided below, the 100 points proof of identity documents must include ONE Category 1 document; or at least ONE Category 2 document containing a photograph. Collectively, these documents must, as a minimum, also provide evidence of the person’s date of birth and signature.

3. If a name used in one document is different from that shown on the other documents provided, evidence of the name change is to be provided (for example, Marriage or Change of Name Certificate, or divorce papers issued by the Family Court). These documents DO NOT count towards the 100 points.

4. All original documents must be sighted and certified by the relevant hiring manager or human resources/recruiting area. Alternatively, certified copies may be provided, as certified by a Justice of the Peace or a legal practitioner with a current practising certificate.

The suitable wording for certification of the copy would be: “I certify this is a true and unaltered copy of the original”.

The certification statement is to be written on the copy and then signed by the officer. In addition, the person must print their name and position.

Category 1 – 70 points
(Only ONE form of identification accepted from this category.)

- Birth Certificate/Birth Extract
- Australian Passport (Current, or expired within the previous two years, but not cancelled)
- Australian Citizenship Certificate
- International Passport (Current, or expired within the previous two years, but not cancelled)
- Other document of identity having same characteristics as a passport e.g. diplomatic/refugee (Photo or Signature)

Category 2 – 40 points
(More than one of the following documents may be counted. The initial document will score 40 points, and any additional documents will be awarded 25 points each.)

- Current Licence or Permit (Government Issued)
- Working With Children/Teachers Registration Card
- ASIC/MSIC Card
- Public Employee Photo ID Card (Government Issued)
- Department of Veterans’ Affairs Card
- Centrelink Pensioner Concession Card or Health Care Card
- Current Tertiary Education Institution Photo ID
- Reference from a Doctor (must have known the applicant for a period of at least 12 months)
Proof of Identity

Category 3 – 25 points
(More than one of the following documents may be counted; each will score 25 points.)

- Foreign/International Driver’s Licence
- Proof of Age Card (Government Issued)
- Medicare Card/Private Health Care Card
- Council Rates Notice
- Property Lease/Rental Agreement
- Property Insurance Papers
- Tax Declaration
- Superannuation Statement
- Seniors Card
- Electoral Roll Registration
- Motor Vehicle Registration or Insurance Documents
- Professional or Trade Association Card

To use more than one of the following documents, they must be from different organisations:

- Utility Bills (e.g. Telephone, Gas, Electricity, Water)
- Credit/Debit Card
- Bank Statement/Passbook

Special Category 4 – Aboriginal person or Torres Strait Islander resident in a remote area/community

The applicant will meet the 100-point requirement if the applicant is an Aboriginal person or Torres Strait Islander resident in a remote area/community, and the identity of the applicant is verified by two persons recognised as ‘Community Leaders’ of the community to which the applicant belongs.

Special Category 5 – Person under the age of 18

A child will meet the 100-point requirement if his or her identity is verified from ONE of the following:

- Birth Certificate/Birth Extract;
- Australian Passport (current, or expired within the previous two years, but not cancelled);
- Australian Citizenship certificate;
- International Passport (current, or expired within the previous two years, but not cancelled);
- Other document of identity having same characteristics as a passport eg. diplomatic/refugee (Photo or Signature); or
- A statement from an educational institution, signed by the principal or deputy principal, confirming that the child attends the institution (statement must be on the institution’s letterhead).